

Pumpkin Walk 2015

“Now That’s Funny”

PW Chairman	Michelle Weaver	752-1473
Secretary	Dedee Dalebout	770-7194
Scenes	MarLyn McKinley	764-5120
	Sandy Ballard	881-1460
	Janet Jeppson	208-646-2676
	Susan Paulsin	714-783-8541
Handymen	Ed Black	750-6878
	Lynn Toone	752-4774
	Bruce Howe	363-6331
	Mike Paulsin	714-328-9321
Lighting	Nolan Mackay	881-0076
City Reps	Brett & Gaylyn Daniels	755-7147
Parks Rep	Jordan Oldham	232-8611
Parks Supervisor	Alan Luce	764-1708

Thank you for volunteering your time and resources to help make North Logan Pumpkin Walk a wholesome activity for our community. Volunteers run it all and it is free to the public. We have tried to keep it non-commercial by not selling anything or advertising. You may post the name of your organization on the 8 1/2 x 11 sheet we put on the stands. We hope you will honor our request to NOT advertise. Please don't hand out flyers or advertise on your CD. The dates this year are Oct. 22nd to the 27th. Set up Oct. 20th & 21st.

YOUR IMMEDIATE ASSIGNMENT DO NOT PUT PUMPKINS ON THE GROUND

Choose your desired scene topic and a space available on the map. (call scene people to choose a space.)

Plan your scene so it is at least 15 ft. wide.

All scenes **MUST** have a backdrop. Be sure to look at the books provided and choose the backdrop you would like to use. It is on a first come basis. You may also create your own backdrops.

Plywood and paint may be available. Please **DO NOT** paint over any backdrop without permission of chairperson. You can use paint blocker or primer when you paint over backdrops. This minimized layers or painting.

Backdrops are stored in the NL City Shed west of the park.

Please provide Dedee with names and phone numbers of all those who help on your scene. **WE NEED THIS INFORMATION BY OCT. 14th.** This will allow us time to print up the sheets that give your committee the thanks they deserve. Her email address is Dedee90@hotmail.com.

MATERIALS TO USE

Use durable materials that can withstand rain, wind, and snow. *No cardboard*, it will fall apart in bad weather. Use **WATER PROOF PAINT** or spray paint with a sealer.

Use plastic grocery bags or newspapers or leaves inside grocery bags so they do not become wet if it rains or snows.

Please find your own pumpkins. If this is not possible there will be some available in the shed at the other end of the park. Pumpkins should be available two weeks prior to Pumpkin Walk. **PLEASE NO PUMPKINS ON THE GROUND IN YOUR SCENE.** They are hard to see and it just looks better if they are up to eye level.

Rebar and 2x4's are available for your use to hold up people and backdrops. This will be found in the NL city shed where you pick up your scenery.

Before Pumpkin Walk set-up, store your pumpkins where it is cool but not freezing and do not make holes in them until the last day of set up.

Any moving parts or music must be taken care of by your committee.

MUSIC

Music is encouraged. Use a continuous loop CD or tape player so your music is playing throughout the day. Sometimes the players have a hard time starting if they are left out overnight. We will provide covers for your CD player so be sure it is not a big boom box. The committee will turn them off at night and turn them on in the morning. Make sure it works!

Check your CD players at least once a day to be sure they are still working.

PROPS

There are lots of painted backdrops that have been used in past Pumpkin Walks. Arrangements to borrow these can be made by calling Debbie Murray.

This is on a first come first serve basis. Please do not paint over any backdrop without permission from Debbie. Touch-ups are OK. You can also paint sheets as a backdrop and staple them to plywood or over another scene.

Paint and plywood is available. Ask Debbie if you want to paint a new backdrop, then they will become property of the Pumpkin Walk.

These items are located in the North Logan City shed. It is locked and you must have permission to take any items out. Call Debbie to make those arrangements.

The city is not providing corn stalks or straw. If you see some at the park they belong to someone else. You have to provide your own.

SET UP

1. Please have your scene set up by Wed. Oct. 21st at the latest. People will start coming through at 9am on Thursday morning. Please make arrangements with someone on your committee to come and check your scene everyday to fix any changes the wind or elements may have made and to see if your lights have burnt out. The best time to do this is early in the morning or just before the evening crowd so you won't get stuck in traffic.
2. The scene map will be posted on the Lion House door. Also will be posted names and phone numbers of committee members if you need any questions answered or any help. There will be committee members there during set up.
3. No scene should be higher than 8 ft. unless planned by an engineer and have prior approval from the committee.
4. Put backdrops up at a slight angle in case of wind. Instructions are on the website Pumpkinwalk.com. Also attached.
5. We will also have handymen to help with the heavy lifting and putting up your backdrops.
6. The Lion House will be available to you to warm up, stay dry, and we will have some snacks there to keep you going.
7. Please provide a sign for the public to read with the name of your scene and a light so you can see it at night.
8. The city will provide 2 approved outdoor lights for each scene. So if your scene takes up two spaces you will get 4 lights.

(Prop up electrical connection with a piece of wood so they do not touch the wet ground and don't aim spotlights in the air because they get wet if it rains. Cover CD players with plastic container so they are protected from the weather and the dew. Please securely label all of your cords and lights. *If you have special needs for lighting contact Nolan Mackay 881-0076. We*

have to use 3 prong outdoor cords in our scenes. The city will provide one that goes from the electrical box to your scene.

9. Please label all of your equipment and don't forget to bring supplies you will need to set-up such as wire, nails, hammers, pliers, screwdrivers, and a ladder. (Be careful not to leave them on the hay bales)

If you forget something there will be various items to borrow in the Lion House.

There are two pounders for fence posts and rebar available for your use. Ask handymen.

Do not pound anything into the ground on a painted line. These lines may be markers for electrical lines or sprinkler lines.

10. We post signs for people to stay out of the scenes. If you would like people to enter your scene make sure you post a sign that invites them.

CLEAN-UP North Logan City Pumpkin Walk requirements

SCENES

You will have TWO DAYS (Oct. 28th & 29th) to clean up your scene. Please remove everything except the backdrop. Try to take all your things out of your scene on Wednesday.

1. Put unpainted pumpkins on the path to be picked up by local farmers on Wednesday, if you wait until Thursday then put them in the green waste bin.

2. Use the green waste bins for all organic garbage, but put painted pumpkins in the garbage.

3. Handymen will take down your backdrop.

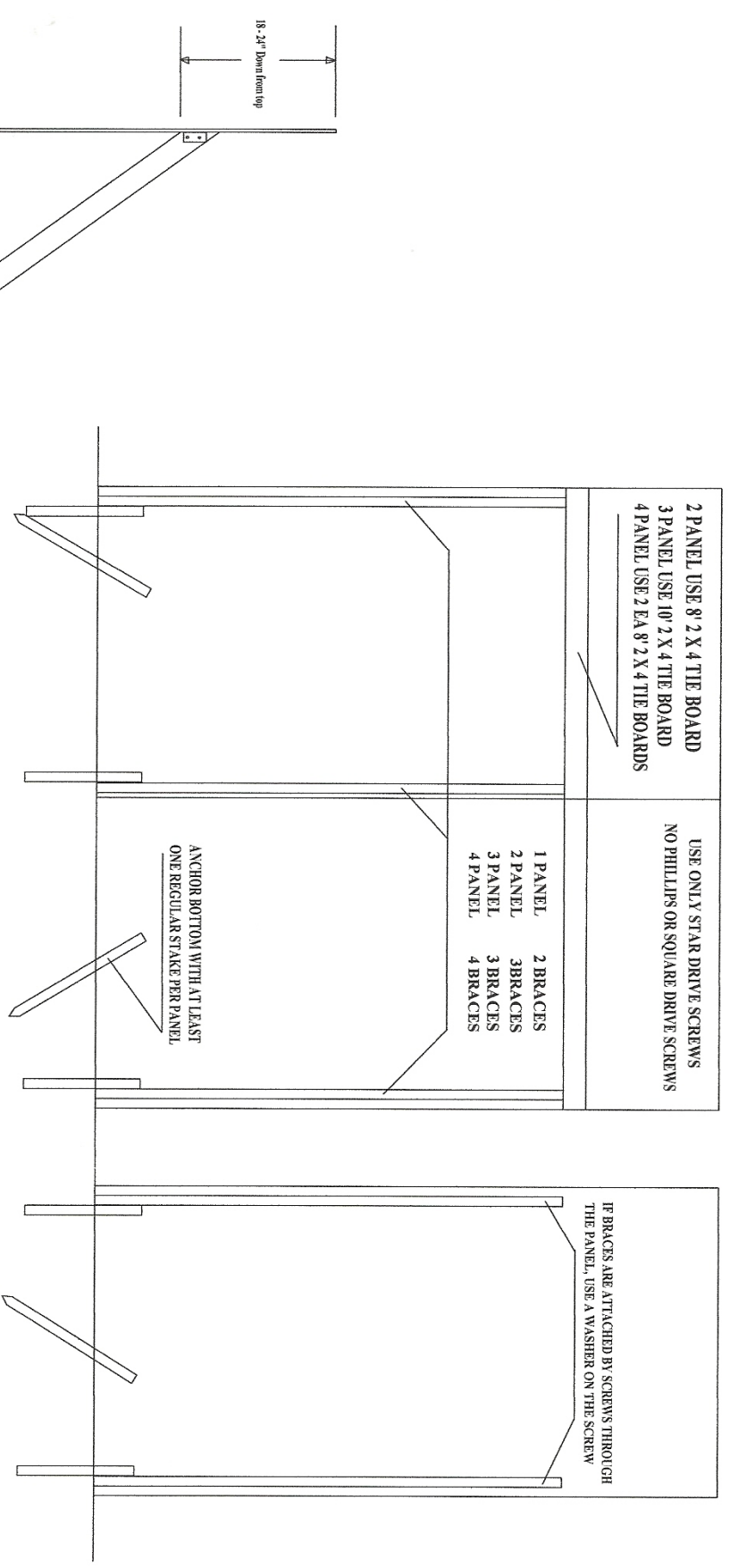
4. Whatever you bring to put up your scene (except backdrops) be sure to take out. Please don't leave unwanted items. We don't want them either.

VEHICLES

Now that the city has given us this nice path we do not need to drive on the grass. **YOU MUST NOT DRIVE ON THE GRASS!** If you drive on the new path please drive clockwise. Empty your supplies and return your vehicle to the parking lot so there will be no congestion.

If you would like to volunteer to pass out cookies, be a bus greeter or work in the kitchen call Michelle.

**MANY, MANY THANKS FOR YOUR HELP AND SUPPORT!!!
HAVE LOTS OF FUN!**



USE ONLY ORANGE STAKES WITH PRE DRILLED
 HOLES FOR MAIN BRACES
 PUT STAKES IN AT APPROX. 65 DEGREES
 USE PRE DRILLED HOES FOR SCREWS

Pumpkin Walk

Backdrop Security

DESIGNED BY	DATE	SCALE
Lynn Toone	11-4-2013	1/2" = 1'